

TOWN BOARD

The Town Board, Town of Highlands, held an Executive Session, Re-Organization and Regular meeting on Monday, January 12, 2015 at Town Hall, 254 Main St, Highland Falls, NY beginning at 6:00pm.

PRESENT:	Mervin R. Livsey	----	Supervisor
	William Edsall	----	Council Member
	June Gunza	----	Council Member
	Adrienne T. Voltaire	----	Council Member
	Justin Rider	----	Counsel
	June Patterson	----	Town Clerk

ABSENT:	James Stradley	----	Council Member
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EXECUTIVE SESSION

Supervisor Livsey opened the executive session to discuss Highway Personnel, Police Personnel, Part-time Salaries, Sewer Plant Funding, Sewer Consolidation with Town, Village & West Point.

Council Member Gunza made a motion seconded by Council Member Edsall to close the executive session. Executive session closed at 6:55pm.

MOTION CARRIED: 4-eyes (Livsey, Edsall, Gunza, Voltaire)
0-nays
1-absent (Stradley)

RE-ORGANIZATION MEETING

Supervisor Livsey opened the Re-organization meeting at 7:05pm.

Supervisor Livsey asked Council Member Gunza to give a brief history of Louie Pelella, who recently passed away.

Council Member Gunza said Mr. Pelella was a 67 year member of the Highland Falls Fire Dept and a Captain of the Fire Police. Ms. Gunza said Mr. Pelella was a great man and he will be missed.

Supervisor Livsey asked for a moment of silence in honor of Mr. Pelella.

ELIGIBILITY & QUALIFICATIONS OF TOWN OFFICERS

Supervisor Livsey stated that all Town Officers are eligible and qualified to hold their offices.

OATHS OF OFFICE

Supervisor Livsey said all elected and appointed officials have taken, or will take, the Oath of Office.

OFFICIAL UNDERTAKING

Supervisor Livsey stated that every Town officer is covered by a blanket undertaking indemnifying against losses caused by the failure of the officers or employees to faithfully perform their duties or by their fraudulent or dishonest acts.

VACANCIES

Supervisor Livsey said there are no vacancies in the Town's elective offices.

APPOINTMENTS

Supervisor Livsey asked Mr. Rider if there had to be a specific term on the appointments.

Mr. Rider said not all appointments have to have a specific term.

Attorney:

Council Member Edsall made a motion seconded by Council Member Voltaire to appoint Rider, Weiner & Frankel as Attorney's for the Town, with no specific term.

**MOTION CARRIED: 4-eyes (Livsey, Edsall, Gunza, Voltaire)
0-nays
1-absent (Stradley)**

Engineer:

Council Member Edsall made a motion seconded by Council Member Voltaire to appoint Fusco Engineering as the Engineer for the Town with no specific term.

**MOTION CARRIED: 4-eyes (Livsey, Edsall, Gunza, Voltaire)
0-nays
1-absent (Stradley)**

Sewer Inspector:

Supervisor Livsey tabled this for a later meeting.

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Dog Control Officer:

Council Member Gunza made a motion seconded by Council Member Voltaire to hire Kathy McGuinness as the Dog Control Officer at the 2015 pay scale.

MOTION CARRIED: 4-eyes (Livsey, Edsall, Gunza, Voltaire)
0-nays
1-absent (Stradley)

Health Officer:

Supervisor Livsey said the Orange County Health Department is the Town's Health Officer.

Budget Officer:

Council Member Edsall made a motion seconded by Council Member Voltaire to appoint Kelly Blauvelt as the Budget Officer at the 2015 pay scale.

MOTION CARRIED: 4-eyes (Livsey, Edsall, Gunza, Voltaire)
0-nays
1-absent (Stradley)

Historian:

Council Member Edsall made a motion seconded by Council Member Voltaire to appoint Stella Bailey as the Town Historian at the 2015 pay scale.

MOTION CARRIED: 4-eyes (Livsey, Edsall, Gunza, Voltaire)
0-nays
1-absent (Stradley)

Emergency Action Coordinator:

Supervisor Livsey tabled this for a later meeting.

Planning Board Member:

Council Member Edsall made a motion seconded by Council Member Gunza to appoint Erik Smith to the Planning Board, for a term of 5 years, at the 2015 pay scale.

MOTION CARRIED: 4-eyes (Livsey, Edsall, Gunza, Voltaire)
0-nays
1-absent (Stradley)

Zoning Board Member:

Council Member Gunza made a motion seconded by Council Member Edsall to appoint Anthony Galu to the Zoning Board of Appeals, for a term of 5 years, at the 2015 pay scale.

MOTION CARRIED: 4-eyes (Livsey, Edsall, Gunza, Voltaire)
0-nays
1-absent (Stradley)

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Board of Assessment Review:

Supervisor Livsey said no one has expressed interest in this and encouraged anyone that might be interested to please put a letter into the Town.

2015 SALARY SCHEDULE

Council Member Edsall made a motion seconded by Council Member Gunza to adopt the 2015 Salary Schedule as written, subject to amendments.

MOTION CARRIED: 4-eyes (Livsey, Edsall, Gunza, Voltaire)
0-nays
1-absent (Stradley)

EMPOYEE BENEFITS

Supervisor Livsey stated that the employee benefits are listed in the Employee Handbook or the Union Contracts.

MILEAGE COMPENSATION

Council Member Gunza made a motion seconded by Council Member Edsall to make the mileage reimbursement 57.5 cents per mile.

MOTION CARRIED: 4-eyes (Livsey, Edsall, Gunza, Voltaire)
0-nays
1-absent (Stradley)

HOLIDAY SCHEDULE, LEAVE, VACATION, ETC.

Supervisor Livsey stated that this is listed in the Employee Handbook or Union Contracts.

TOWN BOARD

Meetings & Procedures:

Supervisor Livsey said the meetings will be conducted according to Robert's Rules with exceptions being made by a super majority vote.

Regular Meetings:

Council Member Edsall made a motion seconded by Council Member Voltaire to hold the Town Board meetings on the 2nd and 4th Mondays of each month, with any exceptions and special meetings being advertised in accordance with Town Law.

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Powers & Duties of the Supervisor:

Supervisor Livsey said the Supervisor is the Chief Officer of the Town and he presides at Town Board meetings and is assigned by the Town Board certain additional duties and responsibilities as a result of his statutory role as Town Treasurer. The Supervisor is the Town Marriage Officer if appointed by the Town Board.

Deputy Supervisor:

Supervisor Livsey said Council Member Gunza will assume the duties of the Supervisor in his absence.

Board Liaison Appointments:

Supervisor Livsey said the Board Liaison appointments are the same as 2014.

Official Newspapers:

Supervisor Livsey stated the official newspapers of the Town will be the News of the Highlands and/or the Times Herald Record.

DEPOSITORIES

Supervisor Livsey said the depositories of the Town will be Chase and First Niagra.

PETTY CASH FUNDS

Supervisor Livsey said the Court has 2 @\$200 each, the Town Clerk has \$100, Recreation has \$100 and the Police have \$200.

ACCOUNTING DUTIES

Council Member Edsall made a motion seconded by Council Member Gunza to assign the Accounting duties to Ms. Blauvelt.

**MOTION CARRIED: 4-eyes (Livsey, Edsall, Gunza, Voltaire)
0-nays
1-absent (Stradley)**

PROCUREMENT GUIDELINES

Council Member Gunza made a motion seconded by Council Member Edsall to adopt the Procurement Guidelines.

**MOTION CARRIED: 4-eyes (Livsey, Edsall, Gunza, Voltaire)
0-nays
1-absent (Stradley)**

INVESTMENT POLICY

Council Member Edsall made a motion seconded by Council Member Gunza to adopt the Investment Policy.

**MOTION CARRIED: 4-eyes (Livsey, Edsall, Gunza, Voltaire)
0-nays
1-absent (Stradley)**

COMPETITIVE BIDS

Supervisor Livsey stated that Competitive Bids will be opened by the Supervisor and Town Clerk or their respective deputies.

ANNUAL AUDIT

Council Member Edsall made a motion seconded by Council Member Gunza to authorize Vanacore to the 2014 audit at the rate of \$25,000.

**MOTION CARRIED: 4-eyes (Livsey, Edsall, Gunza, Voltaire)
0-nays
1-absent (Stradley)**

TOWN COMPTROLLER'S AUDIT

Supervisor Livsey said the Comptroller will conduct an audit of all Town entities at least once a year or when deemed necessary at the Comptroller's discretion, when required by the Supervisor or Town Board.

CONTRACTS

Supervisor Livsey read the current contracts.

ASSOCIATION OF TOWNS

Council Member Gunza made a motion seconded by Council Member Edsall to appoint Council Member Voltaire as the Voting Delegate for the Town.

**MOTION CARRIED: 4-eyes (Livsey, Edsall, Gunza, Voltaire)
0-nays
1-absent (Stradley)**

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Council Member Edsall made a motion seconded by Council Member Gunza to keep the expenses for the attendees the same.

MOTION CARRIED: 4-eyes (Livsey, Edsall, Gunza, Voltaire)
0-nays
1-absent (Stradley)

REGULAR MEETING

PUBLIC COMMENT

There was no public comment.

MINUTES

Council Member Edsall asked that the minutes be amended to state that the joint meeting of the Planning Boards will be held on January 29, not December 29.

Council Member Edsall made a motion seconded by Council Member Voltaire to adopt the minutes from the December 22 Town Board meeting.

MOTION CARRIED: 4-eyes (Livsey, Edsall, Gunza, Voltaire)
0-nays
1-absent (Stradley)

COMMUNICATIONS

Supervisor Livsey said he received a letter from Mrs. Milsom asking the Town to help pay for care her dog received after getting injured at the Dog Park in Fort Montgomery. The Supervisor said he is looking into it.

Supervisor Livsey said he received a letter from the Orange County Office for the Aging seeking nominations for "Orange County Senior Citizen of the Year" and "Outstanding Contribution by a Senior Citizen". The Supervisor said they are also looking for nominations for the 2015 Senior Friendly Business. The Supervisor said the nomination forms are available in the Town Clerk's office.

Supervisor Livsey stated that all are invited to the Prayer Breakfast on February 5 at the Park Restaurant. The Supervisor said the cost is \$15 per person and proceeds go to benefit The Center.

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Police Department Hire:

Chief Quinn said the Board has a Letter of Recommendation to hire Curtis McDermott as a part-time Police Officer.

Supervisor Livsey asked Mr. McDermott to tell the Board a little about himself.

Mr. McDermott explained that he has been a Police Officer for about 4 ½ years and was recently laid off from the Village of Montgomery.

Council Member Gunza made a motion seconded by Council Member Edsall to hire Curtis McDermott as a part-time Police Officer at the beginning salary and maximum probation.

MOTION CARRIED: 4-eyes (Livsey, Edsall, Gunza, Voltaire)
0-nays
1-absent (Stradley)

Supervisor Livsey said he received a letter from Senator Larkin explaining why the Governor vetoed the Bill for the Court Attendants. The Supervisor said the reason was the same as last time.

ACCOUNTS PAYABLE

Supervisor Livsey said the most recent payments totaled \$67,944.29 and payments made on December 29 totaled \$79,253.88.

O&R Rate Hike:

Supervisor Livsey said the Board recently adopted a resolution opposing the Orange and Rockland rate hike and a letter was just received asking for a \$5,000 donation for a protest. The Supervisor stated he replied saying the Town could not make this donation.

Grants:

Supervisor Livsey said the Town has been approved to receive a grant from the Hudson River Improvement Fund in the amount of \$5,000 for the design Phase 1 for Mine Dock Park.

Supervisor Livsey said the Town was denied an Environmental Protection Grant. The Supervisor said he replied to this denial stating his disappointment and asked for the application to be re-visited.

Budget Transfers:

Council Member Edsall made a motion seconded by Council Member Voltaire to transfer \$600 from Recreation Revenue to Exp. Reimbursed by Parents.

MOTION CARRIED: 4-eyes (Livsey, Edsall, Gunza, Voltaire)
0-nays
1-absent (Stradley)

Council Member Edsall made a motion seconded by Council Member Gunza to transfer \$4,303.86 from Town Hall Planning & Renovations to Election Expenses.

MOTION CARRIED: 4-eyes (Livsey, Edsall, Gunza, Voltaire)
0-nays
1-absent (Stradley)

Council Member Edsall made a motion seconded by Council Member Voltaire to transfer \$400 from Town Hall Planning & Renovations to Town Hall Contracted Exp.

MOTION CARRIED: 4-eyes (Livsey, Edsall, Gunza, Voltaire)
0-nays
1-absent (Stradley)

Council Member Gunza made a motion seconded by Council Member Edsall to transfer \$550 from Court Attendant Salaries to PT Court Clerk Salaries.

MOTION CARRIED: 4-eyes (Livsey, Edsall, Gunza, Voltaire)
0-nays
1-absent (Stradley)

Council Member Voltaire made a motion seconded by Council Member Edsall to transfer \$225 from Court Attendant Salaries to Court Clerk Salaries.

MOTION CARRIED: 4-eyes (Livsey, Edsall, Gunza, Voltaire)
0-nays
1-absent (Stradley)

Council Member Edsall made a motion seconded by Council Member Voltaire to transfer \$407 from Parks Bldgs & Grounds Salary to Parks Bldgs & Grounds Personnel Svcs.

MOTION CARRIED: 4-eyes (Livsey, Edsall, Gunza, Voltaire)
0-nays
1-absent (Stradley)

Council Member Gunza made a motion seconded by Council Member Edsall to transfer \$230 from Police Fuel to Police Uniforms.

MOTION CARRIED: 4-eyes (Livsey, Edsall, Gunza, Voltaire)
0-nays
1-absent (Stradley)

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Council Member Gunza made a motion seconded by Council Member Edsall to transfer \$1,000 from Police Supplies to Police Vehicle Maintenance.

MOTION CARRIED: 4-eyes (Livsey, Edsall, Gunza, Voltaire)
0-nays
1-absent (Stradley)

Council Member Edsall made a motion seconded by Council Member Gunza to transfer \$2,200 from Police Retirement to Police Equipment.

MOTION CARRIED: 4-eyes (Livsey, Edsall, Gunza, Voltaire)
0-nays
1-absent (Stradley)

Council Member Edsall made a motion seconded by Council Member Gunza to transfer \$180 from Sewer Retirement to Sewer Utilities.

MOTION CARRIED: 4-eyes (Livsey, Edsall, Gunza, Voltaire)
0-nays
1-absent (Stradley)

Council Member Edsall made a motion seconded by Council Member Gunza to transfer \$185 from Sewer Comp. Insurance to Sewer Utilities.

MOTION CARRIED: 4-eyes (Livsey, Edsall, Gunza, Voltaire)
0-nays
1-absent (Stradley)

Council Member Edsall made a motion seconded by Council Member Voltaire to transfer \$830 from Ambulance Retirement to Ambulance Evolution Billing.

MOTION CARRIED: 4-eyes (Livsey, Edsall, Gunza, Voltaire)
0-nays
1-absent (Stradley)

Council Member Gunza made a motion seconded by Council Member Edsall to transfer \$600 from Snow Removal Materials to Snow Removal Personal Svcs.

MOTION CARRIED: 4-eyes (Livsey, Edsall, Gunza, Voltaire)
0-nays
1-absent (Stradley)

Council Member Edsall made a motion seconded by Council Member Voltaire to transfer \$300 from Assessor Personal Svcs to Assessor Data Collector Personal Svcs.

MOTION CARRIED: 4-eyes (Livsey, Edsall, Gunza, Voltaire)
0-nays
1-absent (Stradley)

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Council Member Edsall made a motion seconded by Council Member Gunza to transfer \$13,000 from Police Salary to Police Clerk Salary.

MOTION CARRIED: 4-eyes (Livsey, Edsall, Gunza, Voltaire)
0-nays
1-absent (Stradley)

BOARD REPORTS

Council Member Voltaire:

Council Member Voltaire said she is pleased with the decision to cancel school today.

Council Member Voltaire said she forwarded the Supervisor and Chief a press release about a Firearms Simulation on February 27 & 29.

Supervisor Livsey said he received a call from School Board Member Kelly asking about consolidation. The Supervisor said Mr. Kelly informed him that he will be putting the closed building back on the School Board's agenda.

Council Member Gunza:

Council Member Gunza said part of her report was about hiring the new Police Officer, but that has already been done.

Council Member Gunza said she recently attended a meeting with CSX where they talked about safety.

Council Member Gunza said Chief Quinn would like to talk to the Board about replacing a vehicle.

Council Member Gunza stated that the next Emergency Management Committee meeting will be held February. Ms. Gunza also informed the Board that the Plan is in the Supervisor's office.

Supervisor Livsey said he would put the Plan on the next agenda.

Council Member Edsall:

Council Member Edsall reported that the Mine Dock Park Committee met on January 3 and elected new officers. Mr. Edsall said Mr. Hannawalt has volunteered to build the kiosk at no charge with the Committee paying for materials.

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Council Member Edsall said the sewer pump station at Bridge Terrace has experienced a significant failure. Mr. Edsall said it was part of the plan to look at this station and with the emergency he suggesting the Town spend the money now.

Supervisor Livsey said the Board could hire TAM Enterprises at \$45,000 a pump station (Overlook and Oakwood) and stated that this money is in the Reserve Fund.

Council Member Edsall made a motion seconded by Council Member Gunza to hire TAM Enterprises to replace almost everything in these two pump stations at a cost of \$45,000 per pump station.

MOTION CARRIED: 4-eyes (Livsey, Edsall, Gunza, Voltaire); 0-nays; 1-absent (Stradley)

Council Member Edsall said there is a temporary pump in place for now at Overlook.

Council Member Gunza said the Sewer Plant Operator and his Assistant have done a lot of work and gone above and beyond during this incident.

Supervisor Livsey said he is impressed with Mr. Held.

ATTORNEY'S COMMENTS

Mr. Rider said he would like to discuss the Town/Village/West Point sewer subject.

Mr. Rider said the Engineer informed him the Town scored high for funding, but things slowed down when deadlines couldn't be met. Mr. Rider said the cost to the Town residents are up significantly from the preliminary numbers, but it would be a well-run, efficient system. Mr. Rider said without modification to the numbers, it will be hard to make this cost effective.

Mr. Rider stated the EFC is requesting the Town apply sooner rather than later. Mr. Rider is suggesting the Board apply for State approval and at the next meeting a resolution could be passed.

Supervisor Livsey said it is obvious, by the recent incident, that this would be the right thing to do. The Supervisor said the Town should not see an increase.

CHIEF QUINN

Chief Quinn is requesting he be authorized to replace the 2009 Trailblazer that was totaled in an accident. The Chief said he found a 2014 Tahoe on State Bid that he would like to lease. The Chief said this vehicle is fully equipped and would be leased for four years at \$11,705 per year.

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Supervisor Livsey asked what would happen to the vehicle after the four years.

Chief Quinn said the Town could buy the vehicle for \$1.00.

Chief Quinn informed the Board that, this vehicle being fully equipped, would save the Town approximately \$8,000. The Chief said he has money in the reserve fund for this.

After a discussion between the Board and Chief Quinn the following motion was offered.

Council Member Edsall made a motion seconded by Council Member Gunza to authorize Chief Quinn to lease this vehicle and if this vehicle is not available, he will have to re-evaluate the situation.

MOTION CARRIED: 4-eyes (Livsey, Edsall, Gunza)
1-nays (Voltaire)
1-absent (Stradley)

GENERAL BUSINESS

Partners In Safety Contract:

Supervisor Livsey has the 2015 contract for Partners-in-Safety to do the drug & alcohol testing for the Town.

Council Member Edsall made a motion seconded by Council Member Voltaire to authorize Supervisor Livsey to sign the 2015 Partners-in-Safety Contract.

MOTION CARRIED: 4-eyes (Livsey, Edsall, Gunza, Voltaire)
0-nays
1-absent (Stradley)

Transfer Station:

Supervisor Livsey said any Town of Highlands resident can use the transfer at their own cost. The Supervisor said a new system is being put into place to identify Town residents. The Supervisor said any Town resident that wants to use the transfer will need to go to the Town Clerk's office to obtain a sticker for their vehicle.

Highway Department:

Supervisor Livsey said he received a request from the Highway Supt. to hire a temporary, part-time mechanic to help with the backlog and any emergencies. The Supervisor said Mr. Patterson is requesting the Board hire Joseph Smallwood to fill this position at \$37.50 per hour.

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Council Member Edsall made a motion seconded by Council Member Voltaire to hire Joseph Smallwood as a Temporary, Part-time Mechanic at \$37.50 per hour contingent upon approval from Orange County.

MOTION CARRIED: 4-eyes (Livsey, Edsall, Gunza, Voltaire)
0-nays
1-absent (Stradley)

Supervisor Livsey has received a request to extend Rick Jersey's vacation. The Supervisor has been notified that Mr. Jersey, because of his workload at the Highway Dept., has not been able to use his vacation time.

Council Member Edsall made a motion seconded by Council Member Voltaire to extend Mr. Jersey's vacation for 90 days.

MOTION CARRIED: 4-eyes (Livsey, Edsall, Gunza, Voltaire)
0-nays
1-absent (Stradley)

Fort Montgomery Fire Dept. Ice Skating Party:

Supervisor Livsey said the Fort Montgomery Fire Dept. has requested permission to hold an ice skating party on Garrison's Pond.

Council Member Edsall made a motion seconded by Council Member Edsall to allow the Fire Dept. to hold their ice skating party contingent on the Town receiving an insurance certificate.

MOTION CARRIED: 4-eyes (Livsey, Edsall, Gunza, Voltaire)
0-nays
1-absent (Stradley)

Village Water Payment:

Supervisor Livsey stated that the Village has set up a Trust & Agency account to receive the \$90,000 from the Water Trust. The Supervisor asked the Board to authorize the wire transfer.

Council Member Edsall made a motion seconded by Council Member Voltaire to authorize the wire transfer to the Village.

MOTION CARRIED: 4-eyes (Livsey, Edsall, Gunza, Voltaire)
0-nays
1-absent (Stradley)

Resolution – Transfer Insurance Proceeds (Police):

Council Member Edsall made a motion seconded by Council Member Gunza to adopt the resolution to authorize the transfer of insurance proceeds, totaling \$13,150, to the Police Car Reserve Fund.

**MOTION CARRIED: 4-eyes (Livsey, Edsall, Gunza, Voltaire)
0-nays
1-absent (Stradley)**

Resolution – Ambulance Reserve Fund:

Council Member Edsall made a motion seconded by Council Member Voltaire to adopt the resolution to authorize expenditure from the Ambulance Reserve Fund.

**MOTION CARRIED: 4-eyes (Livsey, Edsall, Gunza, Voltaire)
0-nays
1-absent (Stradley)**

Supervisor Livsey said the contract was signed today and the ambulance will be ordered tomorrow.

MISC. BUSINESS

Council Member Gunza said Terry Holt might be leaving the Planning Board soon, which will create a vacancy.

PUBLIC COMMENT

Jim Ramus asked the cost of the sewer consolidation.

Council Member Edsall said all numbers are preliminary.

Mr. Ramus asked if Districts were going to be set up.

Supervisor Livsey said the plan is to privatize the sewer under one entity.

Chief Quinn asked about the skating on the pond.

Supervisor Livsey said it would stay with a green or red flag.

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ADJOURN

Council Member Edsall made a motion seconded by Council Member Voltaire to adjourn the meeting. Meeting adjourned at 8:35pm.

MOTION CARRIED: 4-eyes (Livsey, Edsall, Gunza, Voltaire)
0-nays
1-absent (Stradley)

Attest,

RESOLUTION

OF

JANUARY 12, 2015

A RESOLUTION TO AUTHORIZE
EXPENDITURE FROM THE
AMBULANCE RESERVE FUND

Council Member **Edsall** moved the following resolution which was seconded by Council Member **Voltaire**.

WHEREAS, the Town Board of the Town of Highlands pursuant to Section 6-c of the General Municipal Law of New York State heretofore established a certain capital reserve fund for the acquisition of an ambulance known as the Ambulance Reserve Fund; and

WHEREAS, the Town Board desires to authorize the expenditure of an amount not to exceed Thirteen Thousand Seven Hundred Eighty and 00/100 (\$13,780.00) Dollars from said capital reserve fund to pay the down payment on a new ambulance.

NOW, THEREFORE, BE IT RESOLVED, an expenditure not to exceed the sum of Thirteen Thousand Seven Hundred Eighty and 00/100 (\$13,780.00) Dollars is hereby authorized from the Ambulance Reserve Fund to pay the down payment for the new ambulance; and

BE IT FURTHER RESOLVED, that the foregoing resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

James Stradley, Councilman	voting	Absent
June Gunza, Councilwoman	voting	Aye
Adrienne T. Voltaire, Councilwoman	voting	Aye
William Edsall, Councilman	voting	Aye
Mervin R. Livsey, Supervisor	voting	Aye

The foregoing constitutes a true and complete copy of a resolution duly made, seconded and Adopted at a meeting of the Town Board, Town of Highlands, on January 12, 2015.

June Patterson, Town Clerk

RESOLUTION

OF

JANUARY 12, 2015

A RESOLUTION TO AUTHORIZE
THE TRANSFER OF INSURANCE PROCEEDS
TO THE POLICE CAR
RESERVE FUND

Council Member **Edsall** moved the following resolution which was seconded by Council Member **Gunza**.

WHEREAS, the Town Board of the Town of Highlands pursuant to Section 6-e of the General Municipal Law of New York State heretofore established a police car reserve fund (the "Police Car Reserve Fund"); and

WHEREAS, in 2014 a police vehicle was involved in an accident wherein the Town received insurance proceeds totaling \$13,150.00; and

WHEREAS, the Town Board desires to transfer the insurance proceeds to the Police Car Reserve Fund; and

WHEREAS, the transfer of funds constitutes a legislative action pertaining to routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment, and accordingly is a Type II Action under the State Environmental Quality Review Act.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board is authorizing the transfer of Thirteen Thousand One Hundred Fifty Dollars form the operational account representing insurance proceeds stemming from a motor vehicle accident to the Police Car Reserve Fund.

BE IT FURTHER RESOLVED, that the foregoing resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

James Stradley, Councilman	voting	Absent
June Gunza, Councilwoman	voting	Aye
Adrienne T. Voltaire, Councilwoman	voting	Aye
William Edsall, Councilman	voting	Aye
Mervin R. Livsey, Supervisor	voting	Aye

The foregoing constitutes a true and complete copy of a resolution duly made, seconded and Adopted at a meeting of the Town Board, Town of Highlands, on January 12, 2015.

June Patterson, Town Clerk