

TOWN BOARD

The Town Board, Town of Highlands, held Public Hearings and a Meeting on Monday, November 19, 2012 at the Fort Montgomery Fire House, Rte 9W, Fort Montgomery at 7pm.

PRESENT:	Mervin R. Livsey	----	Supervisor
	William Edsall	----	Council Member
	James Stradley	----	Council Member
	June Gunza	----	Council Member
	Holly Gokey	----	Council Member
	Justin Rider	----	Counsel
	Kelly Blauvelt	----	Comptroller
	June Patterson	----	Town Clerk

Supervisor Livsey opened the meeting at 7:00pm.

PUBLIC HEARING TO ADOPT SPECIAL DISTRICT ASSESSMENTS, ROLLS & BENEFIT FORMULAS FOR THE YEAR 2013

FORT MONTGOMERY LIGHT DISTRICT

Council Member Stradley made a motion seconded by Council Member Gokey to open the public hearing for the Fort Montgomery Light District. Public hearing opened at 7:01pm.

**MOTION CARRIED: 5-eyes (Livsey, Edsall, Stradley, Gunza, Gokey)
0-nays**

Public Comment:

None

Council Member Edsall made a motion seconded by Council Member Gokey to close the public hearing. Public hearing closed at 7:03pm.

**MOTION CARRIED: 5-eyes (Livsey, Edsall, Stradley, Gunza, Gokey)
0-nays**

CRYSTAL LAKE

Council Member Stradley made a motion seconded by Council Member Gokey to open the public hearing. Public hearing opened at 7:04pm.

**MOTION CARRIED: 5-eyes (Livsey, Edsall, Stradley, Gunza, Gokey)
0-nays**

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Public Comment:

None

Council Member Edsall made a motion seconded by Council Member Gokey to close the public hearing. Public hearing closed at 7:05pm.

**MOTION CARRIED: 5-eyes (Livsey, Edsall, Stradley, Gunza, Gokey)
0-nays**

WATER DISTRICT #1

Council Member Gokey made a motion seconded by Council Member Edsall to open the public hearing. Public hearing opened at 7:06pm.

**MOTION CARRIED: 5-eyes (Livsey, Edsall, Stradley, Gunza, Gokey)
0-nays**

Public Comment:

Mr. Patel, Holiday Inn Express, said that in 1999-2000 he paid to have the water line brought to his property on 9W after Water District #2 was created. Mr. Patel believes he should be in Water District #1, not Water District #2. Mr. Patel asked the Board to consider not charging him points since he paid for the extension of the water line.

Mr. Rider explained that Mr. Patel is getting the on-going benefit of water and that is why he has to pay.

Supervisor Livsey said that when Water District #2 was formed there was a public hearing where Mr. Patel could have spoken.

Mr. Patel asked what can be done now.

Council Member Edsall said the Town cannot change the district.

Mr. Rider said the Board is trying to accommodate and he would be happy to analyze everything to make sure he is being treated fairly.

Council Member Edsall made a motion seconded by Council Member Gokey to close the public hearing. Public hearing closed at 7:20pm.

**MOTION CARRIED: 5-eyes (Livsey, Edsall, Stradley, Gunza, Gokey)
0-nays**

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WATER DISTRICT #2

Council Member Gunza made a motion seconded by Council Member Gokey to open the public hearing. Public hearing opened at 7:21pm.

MOTION CARRIED: 5-eyes (Livsey, Edsall, Stradley, Gunza, Gokey)
0-nays

Public Comment:

Mr. Patel said his comments, from the previous public hearing, also pertain to this public hearing.

Council Member Stradley made a motion seconded by Council Member Gokey to close the public hearing. Public hearing closed at 7:23pm.

MOTION CARRIED: 5-eyes (Livsey, Edsall, Stradley, Gunza, Gokey)
0-nays

SEWER IMPROVEMENT AREA

Council Member Edsall made a motion seconded by Council Member Gunza to open the public hearing. Public hearing opened at 7:24pm. .

MOTION CARRIED: 5-eyes (Livsey, Edsall, Stradley, Gunza, Gokey)
0-nays

Public Comment:

None

Council Member Gokey made a motion seconded by Council Member Stradley to close the public hearing. Public hearing closed at 7:25pm.

MOTION CARRIED: 5-eyes (Livsey, Edsall, Stradley, Gunza, Gokey)
0-nays

REGULAR MEETING

PUBLIC COMMENT

Ed Magryta asked some additional questions about the 2013 Budget.

Ms. Blauvelt, Mr. Rider and the Board answered Mr. Magryta's questions.

Greg Madigan thanked Supervisor Livsey and Mr. Squicciarini for their proactive action with Hurricane Sandy.

Mr. Johnson said the curbs on Franklin Street are crumbling and asked if anything was going to be done.

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Council Member Stradley said he would check with Mr. Squicciarini to find out what can be done.

MINUTES

Council Member Gunza made a motion seconded by Council Member Gokey to approve the minutes from the November 5, 2012 Town Board meeting.

**MOTION CARRIED: 5-ayes (Livsey, Edsall, Stradley, Gunza, Gokey)
0-nays**

COMMUNICATIONS

Supervisor Livsey received a letter from NYS DOT stating that the Town's request for more business signs has been denied because they believe there are already enough signs.

Supervisor Livsey received a report from Justice Donaldson informing him that the court has collected a total of \$335,000 as of this date. The Supervisor said the \$350,000 put in the budget is a safe number.

Supervisor Livsey received a letter from Community Development encouraging the Town to apply for a grant next year.

Supervisor Livsey received the agreement waiver for the Police Officer Trainee that the Board agreed to sponsor.

Supervisor Livsey received a letter from Hudson Valley Planning & Preservation offering their services.

Supervisor Livsey received information from Ms. Blauvelt that the Town's budget came in \$89,000 under the tax cap.

Supervisor Livsey received a letter from a citizen thanking Officer Duffy for his help recently.

Supervisor Livsey received notification that the Long Pond Lease will be extended for another 5 years and that West Point will be paying the processing fee this time.

Supervisor Livsey received a memo from Ms. Blauvelt informing him that the Sewer Relevy must be approved tonight.

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Council Member Edsall made a motion seconded by Council Member Gokey to approve the 2012 Sewer Relevy in the amount of \$57,901.14.

MOTION CARRIED: 5-eyes (Livsey, Edsall, Stradley, Gunza, Gokey)
0-nays

FINANCIAL

Budget Transfers:

Council Member Gokey made a motion seconded by Council Member Stradley to approve the budget transfer requests.

MOTION CARRIED: 5-eyes (Livsey, Edsall, Stradley, Gunza, Gokey)
0-nays

Accounts Payable:

Council Member Edsall made a motion seconded by Council Member Gunza to approve the A/P Register in the amount of \$200,645.93.

MOTION CARRIED: 5-eyes (Livsey, Edsall, Stradley, Gunza, Gokey)
0-nays

Accounts Payable – Water District #2:

None

BOARD REPORTS

Council Member Edsall:

Marina:

Council Member Edsall reported that Scenic Hudson has closed on the marina property.

Planning Board:

Council Member Edsall said that Local Law #4 needs more discussion before going any further.

Mr. Rider said that the Board should take time to make sure to get it right and that it is fair to everybody.

Council Member Edsall said he thinks the Signage law is ready.

Mr. Rider said everything is ready tonight for the Signage law.

Council Member Edsall said that, in reference to consolidating the Planning Boards, Eric Smith is concerned with the codes and transition. Mr. Edsall said that Mr. Smith would like the commitment of both Boards before any work with the codes begins. Mr. Edsall suggested a resolution with a deadline to work towards.

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Mine Dock Park:

Council Member Edsall met with the County and Scenic Hudson recently. Mr. Edsall said that County Executive Diana has offered the services of the County to demolish the structures on that site.

Council Member Edsall said that he and Supervisor Livsey met with Scenic Hudson's Executive Director and Planning Coordinator to review the contract. Supervisor Livsey voiced some concerns and they will be sending the Town another draft of the agreement. Mr. Edsall said he was informed that the Parkland Fees are a valuable asset when applying for grants and that he has submitted a \$20,000 grant to help with the park.

Council Member Edsall said he gave them Mr. Rider's comments and asked that their attorney call him. Mr. Edsall said he thinks the liability insurance is a little low.

Council Member Gunza asked what was considered cleanup besides the buildings.

Supervisor Livsey said it was the buildings.

Council Member Edsall said there was wordage in the agreement about a Master Plan.

Supervisor Livsey said that Mr. Rider added to the contract that no one could get out of the contract for 3 years. The Supervisor asked them to give the Town 3 years to open the park.

Mr. Rider said the Master Plan would help with the planning and give everyone a vision of what it will be.

Council Member Edsall said that he and Supervisor Livsey met with CSX and they had a good discussion.

Council Member Stradley:

Highway: Still working on storm clean-up and doing leaf removal. Sat with Greg Maher to discuss the contract.

Spoke to Jim Willis and Colleen Solan.

Council Member Gunza:

Council Member Gunza reported that Bill Stroppel is on vacation and Marty Byrnes is in charge. Ms. Gunza said that Capt. Stroppel suggested that the Board consider increasing the ambulance rates. Ms. Gunza said this would only affect the insurance companies. Ms. Gunza said she will make a copy of the proposed rates and give them to the Board.

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Council Member Gokey:

Building: The Building Dept. has been a little busy. Council Member Gokey said there was an issue with buildings on Mine Dock Road that are in disrepair and she wondered if the DEC needed to get involved because of the water.

Council Member Edsall said he was informed that it would be okay as long as the operation stayed above the water line.

Council Member Edsall said he is concerned with a certain property on Mine Dock Road.

Council Member Gunza said she is also concerned with that piece of property.

Mr. Rider said that, if the Town Board started proceedings, the home owner might do something.

IT: Council Member Gokey provided the last internet report to the Board.

Assessor: Been quiet.

Council Member Gokey said she will remove the storm information from the website at the end of the week.

Council Member Gokey said she hasn't heard back from the Voice Over IP people.

SUPERVISOR'S REPORT

Supervisor Livsey reported that the Engineer went to the Sewer Plant and will prepare specifications for the generator.

Supervisor Livsey said that work will be done with the stream and wall behind the Town Hall. The Supervisor said this work will be done by the Village with help from the Town.

Supervisor Livsey said that research is also being done for a generator for the Town Hall.

Council Member Gunza said the Village will be using FEMA money for the work.

Supervisor Livsey said that the Town has been offered use of a room on the 3rd floor of the Village Hall to store records.

Supervisor Livsey asked Ms. Blauvelt to compare gas and oil prices to see how much of a savings the new boiler is giving the Town.

UNFINISHED BUSINESS

Budget 2013:

Council Member Gunza made a motion seconded by Council Member Edsall to adopt the 2013 Budget.

**MOTION CARRIED: 3-eyes (Livsey, Edsall, Gunza)
2-nays (Stradley, Gokey)**

Council Member Gokey hates that the costs (i.e. Health Insurance, Retirement) are so high.

Council Member Gunza said the Department Heads will need to be careful with their spending.

Council Member Edsall would like this considered when a new police officer is hired.

Local Law #6 – Sign Regulations:

Council Member Edsall said this law will make the code more enforceable.

Council Member Gunza made a motion seconded by Council Member Edsall to adopt the Resolution of SEQR Designation and Determination for Local Law #6 of 2012.

**RESOLUTION ADOPTED: 5-eyes (Livsey, Edsall, Stradley, Gunza, Gokey)
0-nays**

******RESOLUTION ATTACHED******

Council Member Gokey made a motion seconded by Council Member Stradley to adopt Introductory Local Law #6 as Local Law #4 of 2012.

**RESOLUTION ADOPTED: 5-eyes (Livsey, Edsall, Stradley, Gunza, Gokey)
0-nays**

******RESOLUTION ATTACHED******

Taylor Garbage Contract (Advertise for Bids):

Mr. Rider said the bid specifications have been prepared. Mr. Rider said the Town is looking for an alternate place to bring waste in a reasonable location and with possible benefit for waste.

Council Member Stradley made a motion seconded by Council Member Edsall to authorize the advertisement of the bid for solid waste disposal.

**MOTION CARRIED: 5-eyes (Livsey, Edsall, Stradley, Gunza, Gokey)
0-nays**

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Supervisor Livsey wrote a letter to COL Rideout asking if the Town could have an extension. The Supervisor said he sent a copy to Mayor D'Onofrio, Congresswoman Hayworth, Senator Gillibrand and Senator Schumer. The Supervisor said the Mayor informed him that he has a meeting with Senators Gillibrand and Schumer soon.

Special Districts:

Council Member Edsall made a motion seconded by Council Member Stradley to adopt the resolution of Final Adoption of Special District Assessments, Rolls and Benefit Formulas for the Year 2013.

**RESOLUTION ADOPTED: 5-eyes (Livsey, Edsall, Stradley, Gunza, Gokey)
0-nays**

******RESOLUTION ATTACHED******

NEXT MEETING

Supervisor Livsey said the next meeting will be on December 10 and that the second meeting in December falls on Christmas Eve and he suggests that it be cancelled and a special meeting be called, if necessary.

PUBLIC COMMENT

Mr. Koutsourades asked the Board what they decided to do with the extra money in the bank.

Ms. Blauvelt explained that, as much as possible, was put into the budget.

Capt. Stroppel informed the Board that the Town Police also were a big help during the snowstorm. Mr. Stroppel said, that while the Village and Town roads were good, the State roads were not and he asked the Supervisor to contact DOT to try to get them to do something before someone dies.

Supervisor Livsey said he will contact Senator Larkin.

Council Member Gunza suggested that Supervisor Livsey get together with the Cornwall Supervisor and try to do something.

Mr. Magryta asked if there was money in the budget for Kreiger Road.

Supervisor Livsey said there was, but he didn't know how much.

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Greg Maher informed the Board that Channel 23 was not working.

Supervisor Livsey said he had already sent a message to Brenda Parks from Time Warner Cable.

Mr. Maher asked if any money had been received for Brooks Park.

Supervisor Livsey said the Town has received \$9,000.

Mr. Maher asked if anyone from the Fort Montgomery Fire Department had contacted the Town about an access ramp for their boat at the Fort Montgomery Marina.

Supervisor Livsey said they had.

Mr. Maher asked if there was any plan, with the water project, to include the Fort Montgomery Fire House.

Supervisor Livsey said no, but if the bids came in low enough, the pipes might get across 9W and solve some problems, including the fire house.

Seth Armstrong asked if the project had gone out to bid and if there was a projected start date.

Supervisor Livsey said the projected start date is March 2013.

ADOURN

Council Member Edsall made a motion seconded by Council Member Stradley to adjourn the meeting. Meeting adjourned at 8:50pm.

**MOTION CARRIED: 3-eyes (Livsey, Edsall, Stradley, Gunza, Gokey)
0-nays**

Attest,

RESOLUTION
OF
NOVEMBER 19, 2012

A RESOLUTION OF FINAL ADOPTION
OF SPECIAL DISTRICT
ASSESSMENTS, ROLLS AND BENEFIT
FORMULAS FOR THE YEAR 2013

Council Member moved the following resolution which was seconded by Council Member .

WHEREAS, the Annual Budget and Special Assessment Rolls for the Town's special districts and special improvement areas, namely Fort Montgomery Light District; Crystal Lake Sewer District; Crystal Lake Water District; Town of Highlands Water District #1; Town of Highlands Water District #2; and Town of Highlands Sewer Improvement Area for the fiscal year beginning January 1, 2012 were duly prepared and filed with the Town Clerk as required by law, and

WHEREAS, a public hearing on the said Budgets and Assessment Rolls as required by law, was held by this Town Board and the Board having met at the appointed time and place as specified in the Notice of Hearing duly published by the Town Clerk and all persons interested and desiring to be heard thereon having been heard;

NOW, THEREFORE, BE IT

RESOLVED, that this Town Board of the Town of Highlands does hereby adopt the budget as compiled and presented at the said hearing, together with Assessment Rolls accompanying the same as the Annual Budget and Assessment Rolls for the Town's special districts and special improvement areas, namely Fort Montgomery Light District; Crystal Lake Sewer District; Crystal Lake Water District; Town of Highlands Water District #1; Town of Highlands Water District #2; and Town of Highlands Sewer Improvement Area for the fiscal

year beginning January 1, 2012 and that such Budget and the Assessment Roll accompanying the same be entered in full in the minutes of the proceedings of this Town Board; and be it

FURTHER RESOLVED, that the Benefit Formulas finally approved shall spread a portion of the cost of maintaining and operating the Town Districts and the payment of the debt service due for the fiscal year beginning January 1, 2012 over the properties within the Districts in proportion to the benefit derived; and be it

FURTHER RESOLVED, that the Benefit Formula for Town of Highlands Water District No. 2 is attached hereto as Exhibit A; and be it

FURTHER RESOLVED, that the Benefit Formula for Town of Highlands Sewer Improvement Area is attached hereto as Exhibit B; and be it

FURTHER RESOLVED, that the Town Clerk of the Town of Highlands prepare and certify in duplicate copies of the said Budget and Assessment Rolls as so adopted for presentation as required by law.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

William Edsall, Council Member	voting:
James Stradley, Council Member	voting:
June Gunza, Council Member	voting:
Holly Gokey, Councilwoman	voting:
Mervin R. Livsey, Supervisor	voting:

The foregoing constitutes a true and complete copy of a resolution duly made, seconded and Adopted at a meeting of the Town Board, Town of Highlands, on.

June Patterson, Town Clerk

Exhibit A

All properties within Town of Highlands Water District #2 will be assessed water charges in proportion to the benefit received by each property. Charges will be based on a “point” system with a point defined as one-tenth of the contribution made by a single family residence – single family residence equals 10 points. All other flow contributions will be converted to points on the same proportional basis.

The following is the proposed user charge:

<u>Use Service</u>	<u>Water Charges</u>
Single-Family residence, 1 acre or less lot**	10
Multiple-Family house, 1 acre or less lot **	
(per dwelling unit)	10
Mobile Home	10
Apartment Developments	
(per dwelling unit)	10
Apartments in Commercial building	
(in addition to charges for commercial establishment)	10
Schools (per pupil & employee)	1
Church (no school), library, firehouse non-profit organization or lodge building	10
with bar or food service	20
Motel-Per unit	4
Food service-add, per seat	0.5
Commercial:	
5 employees or less	10
between 6 and 10 employees per 8-hour shift	2.5
Restaurant & Taverns:	
per seat	0.5
(minimum charge)	25
Custard stands, fast food* restaurants	*25
Nursing Homes, 15 per bed, minimum	150
Rooming House (no food service 10+2 points for each rental bedroom Minimum	16
Board House (includes food service) 10+4 points for each rental bedroom Minimum	22
Self-service Laundromat (per washing machine)	15
Commercial Laundry***	150
Theaters:	
Movies (each 7 seats)	1
Seasonal (each 70 seats per calendar month of operation)	1

Car Wash:	
Self-service, no recirculation (per car stall)	15
Self-service, with recirculation (per car stall)	5
Service Station:	
Self service, no restrooms for public use	10
Self service, and full service with restrooms for public use	20
Parcels with proposed access to water in the future	7
Parcels with access based on system improvements	4
Parcels with no foreseeable access due to constraints	1

RESOLUTION

OF

NOVEMBER 19, 2012

RESOLUTION OF SEQR DESIGNATION
AND DETERMINATION – INTRODUCTORY LOCAL LAW #6 OF 2012
A LOCAL LAW AMENDING AND RESTATING
ARTICLE V OF CHAPTER 210
ENTITLED “ZONING” OF THE CODE
OF THE TOWN OF HIGHLANDS:
SIGN REGULATIONS

Council Member **Gunza** presented the following resolution which was seconded by Council Member **Edsall**.

WHEREAS, the Town Board of the Town of Highlands adopted a resolution on the 1st day of October, 2012 ordering a public hearing to be held on the 5th day of November, 2012 at 7:10 o'clock p.m., prevailing time, to hear all interested parties on proposed Introductory Local Law #6 of the Year 2012 entitled “A Local Law Amending and Restating Article V of Chapter 210 entitled ‘Zoning’ of the Code of the Town of Highlands: Sign Regulations;” and

WHEREAS, the Town Board has caused an Environmental Assessment Form (the “EAF”) to be prepared for the proposed adoption of Introductory Local Law #6 (the “Action”); and

WHEREAS, the Town Board has determined that the Action is an unlisted action under Part 617 of the General Regulations adopted pursuant to Article 8 of the Environmental Conservation Law, and accordingly does not require a coordinated review; and

WHEREAS, the Town Board has heretofore reviewed the EAF together with any other supporting information, and analyzed and considered any relevant areas of environmental concern and the probable environmental impacts of the Action to determine if the Action may have any significant adverse environmental effects.

NOW THEREFORE, BE IT RESOLVED:

1. The Town Board does determine that the adoption of Introductory Local Law #6 of the Year 2012 entitled “A Local Law Amending and Restating Article V of Chapter 210 entitled ‘Zoning’ of the Code of the Town of Highlands: Sign Regulations,” is an unlisted action under Part 617 of the General Regulations adopted pursuant to Article 8 of the Environmental Conservation Law and does not require a coordinated review.

2. The Town Board does further determine that it is the single involved agency and as it is proposing to directly undertake the Action does further declare itself the lead agency for the purpose of conducting a review of this Action and determines that said Action will not have a significant adverse environmental impact and, therefore, does issue a negative declaration.

3. The Town Board hereby authorizes the Supervisor to execute and file the Environmental Assessment Form and Negative Declaration attached hereto in accordance with the applicable provisions of law.

4. The Town Clerk shall maintain the EAF, Negative Declaration and all other SEQR documents and notices pertaining to the Action on file and available to the public during regular business hours.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

James Stradley, Councilman	voting	Aye
June Gunza, Councilwoman	voting	Aye
Holly Gokey, Councilwoman	voting	Aye
William Edsall, Councilman	voting	Aye
Mervin R. Livsey, Supervisor	voting	Aye

The resolution was thereupon declared duly adopted.

RESOLUTION
OF
NOVEMBER 19, 2012

A RESOLUTION TO ADOPT
A LOCAL LAW AMENDING AND RESTATING
ARTICLE V OF CHAPTER 210
ENTITLED "ZONING" OF THE CODE
OF THE TOWN OF HIGHLANDS:
SIGN REGULATIONS

Council Member **Gokey** moved the following resolution which was seconded by Council Member **Stradley**.

WHEREAS, the Town Board of the Town of Highlands adopted a resolution on the 1st day of October, 2012 ordering a public hearing to be held on the 5th day of November, 2012 at 7:10 o'clock p.m., prevailing time, to hear all interested parties on Introductory Local Law #6 of the Year 2012 entitled "A Local Law Amending and Restating Article V of Chapter 210 entitled 'Zoning' of the Code of the Town of Highlands: Sign Regulations;" and

WHEREAS, a notice of public hearing was duly advertised on the 26th day of October, 2012 in The News of the Highlands and posted on the Town Clerk's sign board on the 22nd day of October, 2012; and

WHEREAS, the public hearing was duly held on the 5th day of November, 2012 at 7:10 o'clock p.m., at Town Hall, 254 Main Street, Highland Falls, New York and all parties in attendance were permitted to speak on behalf or in opposition of the proposed Local Law or any part thereof; and

WHEREAS, the Town Board of the Town of Highlands has conducted an environmental review of the proposed adoption of the Local Law under Part 617 of the General Regulations adopted pursuant to Article 8 of the Environmental Conservation Law ("SEQRA") and has determined that said action will not have an adverse environmental impact and, accordingly, issued a negative declaration; and

WHEREAS, due to the order of adoption and filing of introductory local laws by the Town Board of the Town of Highlands, upon adoption and filing with the Secretary of State said Local Law will be designated as Local Law No. 5 of 2012; and

WHEREAS, the Town Board of the Town of Highlands, after due deliberation finds it in the best interest of the Town to adopt said Local Law.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Town Board of the Town of Highlands hereby adopts said Local Law #5 of 2012 entitled “A Local Law Amending and Restating Article V of Chapter 210 entitled ‘Zoning’ of the Code of the Town of Highlands: Sign Regulations”.
2. The Town Clerk is hereby directed to enter this resolution and said Local Law in the minutes of this meeting and the Local Law Book of the Town of Highlands and to give due notice of the adoption of said Local Law to the Secretary of State and to the public.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

James Stradley, Councilman voting **Aye**

June Gunza, Councilwoman voting **Aye**

Holly Gokey, Councilwoman voting **Aye**

William Edsall, Councilman voting **Aye**

Mervin R. Livsey, Supervisor voting **Aye**

The foregoing constitutes a true and complete copy of a resolution duly made, seconded and adopted at a meeting of the Town Board, Town of Highlands, on November 19, 2012.

June Patterson, Town Clerk