

TOWN BOARD

The Town Board, Town of Highlands, held a workshop on Monday, November 29, 2010 at Town Hall, 254 Main St, Highland Falls, NY at 7:30pm.

PRESENT:	Edward Magryta	----	Supervisor
	Holly Gokey	----	Council Member
	William Edsall	----	Council Member
	Laurie R. Tautel	----	Council Member
	Mervin R. Livsey, Jr.	----	Council Member
	Justin Rider	----	Counsel
	June Patterson	----	Town Clerk

Supervisor Magryta opened the workshop at 7:30pm.

Supervisor Magryta asked for a moment of silence for Kenny DeCarlo, brother of Comptroller Blauvelt, who passed away last week.

PUBLIC COMMENT

None.

RESOLUTION – ORANGE COUNTY STOP DWI PROGRAM

Supervisor Magryta has a resolution to authorize execution of an agreement between the Town of Highlands and Orange County for Stop DWI Program services

Council Member Gokey made a motion seconded by Council Member Tautel to adopt the Resolution of the Town of Highlands to authorize an Agreement between the Town of Highlands and Orange County for Stop DWI Program Services.

**RESOLUTION ADOPTED: 5-eyes (Magryta, Gokey, Tautel, Edsall, Livsey)
0-nays**

******RESOLUTION ATTACHED******

BUDGET TRANSFERS

Supervisor Magryta said the Town Clerk has requested a transfer to cover the cost of a computer warranty. The Supervisor would like to table this until more information is obtained.

Supervisor Magryta has a budget transfer request from the building department that he would like to hold off on until later in the meeting.

Supervisor Magryta has another budget transfer from the Town Clerk to cover a shortfall in the Deputy Town Clerk's salary.

Council Member Gokey made a motion seconded by Council Member Edsall to transfer \$900 from A1450.0400 (Election-Other Exp.) and \$1,640 from A1620.0450 (Town Hall Planning/Renovations) to A1410.0400 (Salary-Deputy Town Clerk).

**MOTION CARRIED: 5-eyes (Magryta, Gokey, Edsall, Tautel, Livsey)
0-nays**

BUILDING DEPARTMENT – INSPECTION COST LIABILITIES ISSUE

Supervisor Magryta has received a budget transfer request from the Building Department to cover approximately \$3,300 in inspection costs on subdivisions in the Town. The Supervisor believes that these costs should be paid by the applicants and wondered what could be done to compel them to pay.

Council Member Edsall said that the applicant could be stopped at a certain time in the process.

Justin Rider said that the Planning Board has applicants set up an escrow to cover these costs and there is a provision in the code that allows the Town to do this. Mr. Rider stated that the applicants can be billed and, if they do not pay, a Certificate of Occupancy, could be withheld.

Supervisor Magryta asked Council Member Edsall to follow up with the Building Department.

Council Member Livsey made a motion seconded by Council Member Edsall to approve the budget transfer of \$3,267.70 from A1990.0400 (Contingent) to A3620.0400 (Other Exp) with the understanding that the money be returned to the Contingent fund when paid by the applicants.

**MOTION CARRIED: 5-eyes (Magryta, Gokey, Edsall, Tautel, Livsey)
0-nays**

RECREATION – BROOK'S PARK GRANT/SCHOOL SPORTS PROGRAM

Council Member Livsey reported that things are coming along at Brook's Park. He said that the State is requiring the Town to purchase, and erect, a sign at the park, that says "Site of Brook's Park Development, Sponsored Town of Highlands, David A. Paterson-Governor, Carol Ash-Commissioner, Edward Magryta-Town Supervisor. Once the sign is erected, the Town must submit a photo of it to the State to begin getting reimbursed.

TOWN BOARD

NOVEMBER 29, 2010

Council Member Livsey also reported that there are enhancements planned for Long Pond and he and Council Member Gokey met with Mayor D'Onofrio and Trustee McCormick about changes for Roe Park.

Council Member Edsall wondered if it was State Law that mandates the Town putting up the sign at Brook's Park.

Council Member Tautel said it is stated in the grant contract.

Council Member Livsey said that the Town gave out five (5) awards at the Fall Sports awards recently.

MARRIAGE OFFICER

Supervisor Magryta has verified that any Board member is eligible to be the marriage officer.

BUILDING DEPARTMENT – 2011 FEE SCHEDULE PROPOSAL

Council Member reported that there are no significant changes to the fee schedule except swimming pool permits.

Supervisor Magryta would like Mr. Hager to compare the Town's fee schedule with that of other Towns.

Council Member Gokey believes that Mr. Hager has already done this.

Council Member Edsall will ask Mr. Hager to verify that there is nothing out of the ordinary in his source material.

Supervisor Magryta said that if he receives the source material soon, he can put it on the agenda for the next meeting.

DIAL-A-BUS ISSUES/DISCUSSION

Supervisor Magryta said he is getting a lot of phone calls about the Dial-A-Bus and he would like to get the whole story.

Council Member Tautel said that as part of the audit process, the Drug & Alcohol Policy must be updated. Ms. Tautel said that Partner's in Safety must be added to the policy.

TOWN BOARD

NOVEMBER 29, 2010

Council Member Gokey made a motion seconded by Council Member Tautel to update the Substance Abuse Police to include Partner's in Safety with their address and state on the policy that is was amended on 11/29/10

**MOTION CARRIED: 5-eyes (Magryta, Gokey, Edsall, Tautel, Livsey)
0-nays**

Council Member Tautel asked that some personnel issues be discussed in executive session.

Ms. Solan reported that the bus will be moved to its winter location on December 1.

Supervisor Magryta believes that a liaison should spend at least 1 hour a week with their Department Heads.

Council Member Tautel would like to request additional hours for Ms. Solan.

Supervisor Magryta is concerned that if her hours are increased, she might need to take a civil service exam.

Supervisor Magryta also would like to see the Dial-A-Bus run smoothly and efficiently.

TOWN BOARD COMMITTEE ASSIGNMENTS – DELIVERABLES REVIEW

Supervisor Magryta asked Council Member Tautel for information on the \$10,000 grant by the end of the week. The Supervisor would also like the Committee Person to give updates at the meetings.

DOG LICENSING

Supervisor Magryta reported that New York State will no longer be handling dog licensing as of January 1, 2011 and the Town will need to pass a local law to do this. The Supervisor asked the Town Clerk to provide the Board with a copy of the State's law for the next meeting.

Council Member Edsall would like to change the workshop on 12/27 to be held on 12/20 and suggested that the Board schedule the public hearing on the local law for dog licensing on 12/20.

Council Member Livsey made a motion seconded by Council Member Tautel to schedule the public hearing to amend the Town of Highlands code on dog licensing for December 20, 2010 at 7:30pm.

**MOTION CARRIED: 5-eyes (Magryta, Gokey, Edsall, Tautel, Livsey)
0-nays**

LIBRARY

Council Member Livsey asked about having a meeting with the Library

Supervisor Magryta said he is having a meeting with the Library Board on November 6.

PHONE SYSTEM

Council Member Edsall said that he and Roger met with a representative for a new phone system. Mr. Edsall said that if the Board does not move forward with this, the Town will have a bandwidth problem.

Supervisor Magryta doesn't have a problem with the voice over system. The Supervisor will get the Town Clerk the number of his contact in Chester so she can find out who their vendor is and compare prices.

PUBLIC COMMENT

Joan Cronin believes that the senior citizens deserve everything.

Supervisor Magryta said that no one is criticizing the seniors and he hopes to find a way to solve the communication problem and get the system working well.

Council Member Tautel said that Sacred Heart is in danger of closing and encouraged everyone to help.

Supervisor Magryta said that the Board members can state their opinion, but the school is a private organization and the Town has no jurisdiction.

Council Member Tautel just wanted to get the message out.

EXECUTIVE SESSION

Council Member Tautel made a motion seconded by Council Member Edsall to go into executive session to discuss: 1) proposed, pending or current litigation; 2) collective negotiations under the Taylor Law; and 3) the Medical, financial, credit or employment history of a particular person or corporation, or relating to appointment, promotion, demotion, discipline or removal. The Board went into executive session at 10:00pm

**MOTION CARRIED: 5-eyes (Magryta, Gokey, Edsall, Tautel, Livsey)
0-nays**

Council Member Edsall made a motion seconded by Council Member Tautel to close the executive session. Executive session closed at 10:51pm.

**MOTION CARRIED: 5-eyes (Magryta, Gokey, Edsall, Tautel, Livsey)
0-nays**

Council Member Tautel made a motion seconded by Council Member Edsall to adjourn the workshop. Workshop adjourned at 10:52pm.

**MOTION CARRIED: 5-eyes (Magryta, Gokey, Edsall, Tautel, Livsey)
0-nays**

Attest,

RESOLUTION
OF
NOVEMBER 29, 2010

A RESOLUTION OF THE
THE TOWN OF HIGHLANDS TO
AUTHORIZE EXECUTION OF AN AGREEMENT
BETWEEN THE TOWN OF HIGHLANDS
AND ORANGE COUNTY FOR
STOP DWI PROGRAM SERVICES

Council Member **Gokey** moved the following resolution which was seconded by Council Member **Tautel**.

WHEREAS, the County of Orange in the State of New York (the "County") has proposed an Agreement (the "Agreement") with the Town of Highlands Police Department the purpose of which is to promote additional police road patrols to detect impaired/intoxicated drivers;

WHEREAS, the Town Board has reviewed the terms and conditions of the Agreement and deems it to be in the public interest for the Town of Highlands to enter into the Agreement.

NOW, THEREFORE, BE IT RESOLVED; that the Supervisor be and she hereby is authorized and directed to execute the Agreement; and

BE IT FURTHER RESOLVED, that the Supervisor and officers of the Town are hereby authorized and empowered to make, execute and deliver, or cause to be made, executed and delivered, in the name of and on behalf of the Town, all such certificates, documents and papers as may be necessary to effectuate and carry out the contents of the foregoing resolutions and the terms and conditions of the Agreement; and

BE IT FURTHER RESOLVED that the aforesaid resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

William W. Edsall, Council Member	voting Aye
Holly Gokey, Council Member	voting Aye
Laurie R. Tautel, Council Member	voting Aye
Mervin R. Livsey, Jr., Council Member	voting Aye
Edward Magryta, Supervisor	voting Aye

The foregoing constitutes a true and complete copy of a resolution duly made, seconded and adopted at a workshop of the Town Board, Town of Highlands, on November 29, 2010.

June Patterson, Town Clerk